



Khulna University
Khulna
Office of the Registrar
Establishment-02

Record Number: 37.01.4701.000.107.08.0022.23.102

Date: 17/08/2025

Office Order

In exercise of the power entrusted by the Concerned office Order (Memo No.30.069.025.06.00.003.2011-144 (500) dated 19-06-2011 A.D. and 05-03-1418 B.E) issued from the Honorable Prime Minister's Office, Government of the People's Republic of Bangladesh, Mr. Amit Sarder, Assistant Professor, Biotechnology and Genetic Engineering Discipline, Khulna University, Khulna, Bangladesh, has been granted Study leave for a period of 02 (two) years with effect from August 21, 2025 to August 20, 2027 with Self pay to pursue M.Phil Programme, Faculty of Life Sciences and Biotechnology, India. GO of total period of 02 (two) years to leave Bangladesh and stay in India. He will be temporarily released from his duties at the University from the afternoon of August 20, 2025. He has been permitted to his studies on the following terms and conditions:

- a) The Government of Bangladesh or the Khulna University authority will have no financial obligation in this connection with his study abroad.
- b) He will have to execute a Bond in the prescribed form with the University Authority.
- c) He will have to return to Bangladesh and resume his duties at the University immediately after the expiry of his study leave.
- d) His study supervisor will have to send his study progress report to the Registrar, Khulna University on his (supervisor) official letterhead pad under confidential cover in every six months.

This Office Order has been issued with the approval of the authority.

17-08-2025

Professor Dr. S M Mahbubur Rahman
Registrar (In-charge)

Record Number: 37.01.4701.000.107.08.0022.23.102/1 (14)

Date: 17/08/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Dhaka.;
3. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka;
4. Dean, School of Life Sciences, Khulna University;
5. Head of Discipline, Biotechnology and Genetic Engineering, Khulna University;
6. Director General, Passport and Immigration, Government of the People's Republic of Bangladesh, Dhaka;
7. General Manager, Foreign Exchange Policy Department, Head Office, Bangladesh Bank, Dhaka;

8. Director/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
9. Director, ICT Cell, Khulna University (Request to upload the study leave on KU Webside);
10. Director (Finance & Accounts), Office of the Director (Finance & Accounts)., Khulna University;
11. Mr. Amit Sarder, Assistant Professor, Biotechnology and Genetic Engineering Discipline, Khulna University, Khulna;
12. Branch Head and Assistant Registrar (Current duty), Office of the Deputy Registrar (Council) (with request to Report to the Syndicate), Khulna University;
13. Secretary to Vice Chancellor, Office of the Vice-Chancellor, Khulna University and
14. Secretary to the Pro-Vice Chancellor & Section Officer, Office of the Pro VC, Khulna University.



A handwritten signature in black ink, located above the date and name of the Deputy Registrar.

18-08-2025

Mohammad Golzer Hossain
Deputy Registrar (Establishment-2)